

HPMS E-Mail

Date: May 23, 2019

Subject: Reminder of CY 2020 Plan Benefit Package and Additional Demonstration Drug (ADD) File Submission Deadlines for Medicare-Medicaid Plans

All plan benefit package (PBP) submissions for Contract Year (CY) 2020 are due **no later than June 3, 2019 (11:59 p.m. PDT)**. Medicare-Medicaid Plans (MMPs) must also complete the plan-to-formulary crosswalk, plan crosswalk, and service area verification with their PBP submissions, as specified in the April 8, 2019, HPMS memorandum, "Medicare-Medicaid Plan Submission of Plan Benefit Packages for Contract Year 2020," posted at <https://www.cms.gov/Medicare-Medicaid-Coordination/Medicare-and-Medicaid-Coordination/Medicare-Medicaid-Coordination-Office/FinancialAlignmentInitiative/MMPIinformationandGuidance/Downloads/PlanBenefitPackagesSubmission.pdf>.

Please note if any of the required components are not successfully submitted by the deadline, the PBP submission will be considered incomplete and will not be accepted by CMS absent extraordinary circumstances. An incomplete submission will subject an MMP contract to non-renewal. All organizations are expected to contact the HPMS Help Desk at hpms@cms.hhs.gov regarding any technical upload or validation errors, well in advance of the submission deadline. All organizations should make sure that appropriate personnel are available both before and after the submission deadline to address any ongoing upload and/or validation issues that might prevent the PBP from proceeding to desk review.

MMPs must also submit a Part D formulary **no later than June 3, 2019 (11:59 p.m. PDT)**. MMPs should ensure that any drugs their demonstration states require for inclusion on their Part D formulary submission are included at this time.

In accordance with the memorandum referenced above that was issued on April 8, 2019, we also remind MMPs that they are required to submit an Additional Demonstration Drug (ADD) File in HPMS after their PBP submissions, but **no later than June 7, 2019 (11:59 a.m. EDT)**. Please note that there was a typographical error in the CY 2020 Final Call Letter's Annual Calendar for this submission time. ADD Files are due in HPMS no later than June 7, 2019 (11:59 a.m. EDT). This ADD File submission must be consistent with state guidance for CY 2020. Please contact the Medicare-Medicaid Coordination Office at MMCOCapsModel@cms.hhs.gov if you have any questions.

